



**ORIENT
TATION
UAG**

DEAN MESSAGE

Dear UAG Student:

I extend a warm welcome to you on behalf of UAG School of Medicine. You are about to begin your education in one of the most honored professional fields. With this in mind, the School of Medicine has planned your orientation based upon a philosophy of humanism, and professionalism.

You will be introduced to the great variety of curricular and extra-curricular opportunities available at UAG. You will also meet and begin to develop relationships with classmates, faculty, and administrative staff.

During orientation week, you will not only feel prepared to make a smooth transition to your life at the UAG School of Medicine, but will also be excited to begin this next portion of your professional and personal development with us.

I look forward to meeting and getting to know you.
Sincerely,



Ricardo Del Castillo Ruano
Dean of the International Program
School of Medicine

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ORIENTATION CHECKLIST

Before you attend Orientation, you must have all required items complete such as:

- MyUAG Portal
- Sign up for Orientation
- Financial Aid refund preferences
- Get student VISA (all Non-Mexican Citizen)
- Explore your options for housing



ORIENTATION SCHEDULE

Orientation Day

Orientation is designed to introduce our incoming class to the UAG community and get prepared for their first semester. During this day you'll be part of the following activities which will begin by registering, followed by a welcome message. You'll then be gathered for a class photo and students are to wear business attire; beards and goatees are not allowed for 1st day of orientation. Information about Immigration, Financial Aid will also be provided.

Family members of incoming student are welcome to join the School of Medicine for our Orientation Day. The White Coat Ceremony signifies the beginning of your career as a medical student. During the ceremony, you will be brought to the stage and "cloaked" in your first white coat in the presence of family, friends, and colleagues.

Registration Day

- Registration
- Curriculum Details
- U.S. Consulate General Guadalajara
- International Student Affairs Office (ISAO)
- Use and drug abuse
- School Survival (Do's and Don'ts)
- Digital Platform (Aprende, Biblioteca)

- The following fees are due at the time of registration.

Translation of official documents (mandatory/done through UAG): \$80.00 usd approx.

Fees subject to change without previous notice

HELPFUL INFORMATION

Admissions Registrar Office

This office is here to help you reach your educational goals. We support the academic mission of the university through services related to admissions, academic records, registration, enrollment, and graduation.

International Students Affairs Office - ISAO

International Student Affairs Office (in Spanish: Dirección de Asuntos Estudiantiles Internacionales. DAEI), is located on the ICB Campus, across the school auditoriums. This office encompasses a variety of student services designed to provide the necessary support and enrichment for the UAG student campus life:

- Enrollment Services
- Student Life Services
- Immigration issues and visa information
- Academic Services and Registrar office

It is highly **recommended** that all students report to **ISAO** a few days before Orientation between the hours of 8:30 a.m. to 3:00 p.m. This time is allocated to handle any immigration or academic issues that might arise prior to Orientation registration.

DRESS CODE

UAG has stressed a specific dress code that agrees with its fundamental policies and rules. Therefore, our students should understand that as part of their integral medical education an appropriate way of dressing and personal appearance is not only of benefit to them but also to their future training and care of patients.

All medical students shall observe the following rules:

1. Beards or goatees clean and trimmed.
2. No shorts of any kind (this includes women).
3. No sandals of any kind for male students (including huaraches).
4. No earrings on any visible part of the body for male students. Female students may only wear earrings in their ears, not on any other visible part of the body.
5. Short haircut for males (No pony tails).
6. No exposure of tattoos, in case that you have one, you need to cover during your stay at the facilities of the school at all times.

All medical students must dress in all white for all academic activities. White slacks, short white lab coat or "Filipina", and white shoes (no crocs).

MEDICAL EQUIPMENT CHECKLIST

- White lab coat (short or long) - Bata
- Stethoscope (good quality) - Estetoscopio
- Diagnosis Kit (Ophthalmoscope, Otoscope, Rhinoscope) - Estuche de Diagnóstico
- Blood Pressure Gauge and multiple cuffs - Esfigmomanómetro
- Reflex Hammer (w/ rubber head) - Martillo de Reflejos
- Clinical Thermometer (digital) - Termómetro Clínico
- Pen Light - Lámpara de Bolsillo
- Tuning Fork (over 500 decibels recommended) - Diapasón
- Metric Measuring Tape (soft) - Cinta Métrica



IMMUNIZATION INFORMATION

A. EVIDENCE OF TB SCREENING COMPLETED 6 MONTHS PRIOR TO START DATE:

NOTE: If your PPD is currently positive (>10 mm) or you have a previous history, you must submit a recent chest X-ray with a signed physician report within 11 months of start date. Student with a history of BCG vaccination or anti-tuberculosis therapy are not excluded from this requirement.

B. MANDATORY REQUIREMENTS:

1. Tetanus/Diphtheria (Tdap) booster within the last 10 years.
2. Measles, Mumps, Rubella, Varicella within the last 10 years.

All students must submit copies of laboratory results of serum IgG antibody titers to measles, mumps, rubella (MMR), and varicella. Immunization records are NOT accepted as proof of immunity. Any laboratory results that indicate non-immunity require proof of additional vaccine administration.

3. Hepatitis B Series within the last 5 years.

Documentation of three doses of hepatitis B vaccine, and a positive hepatitis B surface antibody titer is necessary. Copy of laboratory results must be submitted.

Hepatitis B Surface Antibody titer
Negative Hepatitis B Surface Antibody titer requires additional titers
Hepatitis B Core Antibody titer
Hepatitis B Surface Antibody titer
Hepatitis B e antigen titer

(Note: non-converters should repeat the series in an attempt to show immunity)

Known Hepatitis B carriers must show copies of the following laboratory results:

Hepatitis B Surface Antibody
Hepatitis B Surface Antigen
Hepatitis B Core Antibody
Hepatitis B e Antigen

4. Influenza vaccine (within 1 year).

I have been asked to evaluate and certify that the student is free from any health impairment which is of potential risk to patients or may interfere with the performance of his/her duties.

This includes habituation or addiction to depressants, stimulants, narcotics, alcohol, or other drugs or substances that may alter the individual's behavior.

HEALTH INSURANCE

Insurance is not provided by UAG. UAG represents 3rd party insurance company.

Policy Holders: \$500,000 Mexican Pesos
Deductible: \$4,000 Mexican Pesos

Important points:

- Insurance doesn't cover all medical expenses and waiting periods for some issues are needed.
- Waiting period issues examples are: 10 months for childbirth, 2 years for circumcision, nose, knee, hemorrhoids, tonsils and adenoids among others. 4 years for AIDS as long as the virus incubates after this period.
- Reimbursements and direct payments can be made directly to schedule a surgery by filing the required paperwork with the insurance UAG office.
- Does not include eye or dentist coverage, annual checkups, cosmetic surgeries or previous medical issues.
- Covers all Mexican Republic and Urgent Care in the United States.

More detailed information will be given at Orientation

CAS Corporación de asesores de seguros (UAG)

Phone: 01152 (33) 3648-8824 ext. 32860

Email: rebek.q@hotmail.com or asistentecasuag@outlook.com



IMMIGRATION INFORMATION

Student Visa (all Non-Mexican Citizen)

UAG is proud to have an Immigration Department which serves as a valuable liaison between students and the Instituto Nacional de Migración (INM), which is the government agency that regulates the immigration status of all foreigners while in Mexico.

While the Immigration Department at UAG is a facilitator between students and the INM, it is up to the students to ensure their immigration status is current and correct while they are studying at UAG. To guarantee avoiding fines and loss of valuable time, the Immigration Department requires the full cooperation of each student.

1. Obtaining Your Temporary Student Visa:

The Mexican Immigration Department requires that all Non-Mexican applicants request a student VISA (TEMPORARY VISA).

It is necessary that the student acquires his/her student VISA through any Mexican Consulate office in their country prior to arriving to Guadalajara.

Requirements on obtaining a Student Visa can vary from one Mexican Consulate to another; however, most Consulates will require an Original Economic Solvency Letter and Original Letter of Acceptance. In hopes of making the process easier, we are providing the following guidelines:

- Contact your local Mexican Consulate ahead of time to obtain all the requirements for a Student Visa.
- Ask if you have to provide original documents.
- If you need to obtain an Original Economic Solvency Letter, contact our San Antonio Office. You will need to complete all of your financial aid documentation and then submit a written request to fin_aid@uag.edu (Copy of the letter will be sent to you via email).
- Schedule an appointment with the Mexican Consulate.
- This VISA should be attached to your passport indicating validity for 180 days.

2. Entering Mexico:

Once you arrive to Mexico, officers from Immigration and Customs will review your documents at the port of entry before they allow you to enter the country.

Have the following documents ready for Immigration and Customs to review:

- Valid passport
- Forma Migratoria Multiple (FMM).
- Customs Declaration form

Forma Migratoria Multiple(FMM) – This is a card that will be given to you on your flight to México. Please complete it and give it to the Immigration Officer at the Immigration check point.

Customs Declaration form – This is a card that will be given to you on your flight to México. Please complete it and give it to the Custom Officer during the customs inspection.

It is very important that you show the INM Agent at the border or airport your sticker VISA, given to you by the consulate, in your passport upon arriving in Mexico. Students should ensure that the date of entry stamped on the form is correct and that you have been documented as a student (NOT TOURIST) and it has been marked in your FMM with CANJE and 30 days.

DO NOT leave the immigration counter if you have been marked as a tourist. PAY ATTENTION: If your FMM form says "180 days", then they marked you as a tourist. You will know you were documented correctly (as a student) when your FMM form says "30 days".

If you are traveling with any family members that will be in the country for more than 6 months, they must apply for the correct VISA at the Mexican Consulate office in their country prior to arriving to Guadalajara.

3. Obtaining your Student Visa Card:

This FMM document must be kept in good condition and in a safe place, as it will be required for all your immigration process. Remember that you will have a period of 30 days after you enter the country to begin the process of obtaining your student visa card.

Please approach the UAG Immigration Department to learn about the process and the documents needed (ISAO office – ICB Campus).

It is important that you maintain a valid passport from your country of origin and should be valid for a minimum of 4 years.

Failure to comply with the terms provided by the Mexican Government for immigration procedures could result in fines and/or cancellation of your immigration status and you will have to leave the country.

TIPS

- We recommend you to notarize a copy of your immigration form and carry it always with you all times.
- Only use your original visa card in required situations such as your entry and exit of the country at the airport, when on a road trip, etc.
- Save a scanned copy of your immigration form in your computer, or keep it in a safe place.
- Do not modify or change your immigration form, since it won't be valid if any modification has been made.

Traveling with Pets

Before you travel, you must check with your veterinary and obtain a health certificate and proof of vaccines. On arrival at the port of entry (land, sea or air), take your pet(s) to the zoo sanitary kiosk (look for the acronym SAGARPA/SENSAICA, which is the Ministry responsible for this process) at the port of entry and present the documentation to facilitate your pet's entry into Mexico.

Airlines may have separate and additional requirements. Check with your airline to determine what requirements they may have, if any.

Vehicle Importation

If you are planning to take your car, take into consideration the cost and regulations for a Temporary Vehicle Importation Permit:

<https://www.banjercito.com.mx/registroVehiculos/#>

HOUSING INFORMATION

Getting a place to live is as important as your registration for school. The UAG School of Medicine helps our first semester students find housing through Real Estate Agencies or a useful International housing website that helps you rent a place fast and easy.

The following links will help you accomplish this step toward organizing your new life in Guadalajara and get yourself ready to focus on the primary goal: your classes!

The international student housing platform:

<https://housinganywhere.com/>

Real Estate Agencies:

<http://www.ampiguadalajara.com.mx/>

Host Families:

<http://alumno.uag.mx/ca/PgIngresoExt.asp>

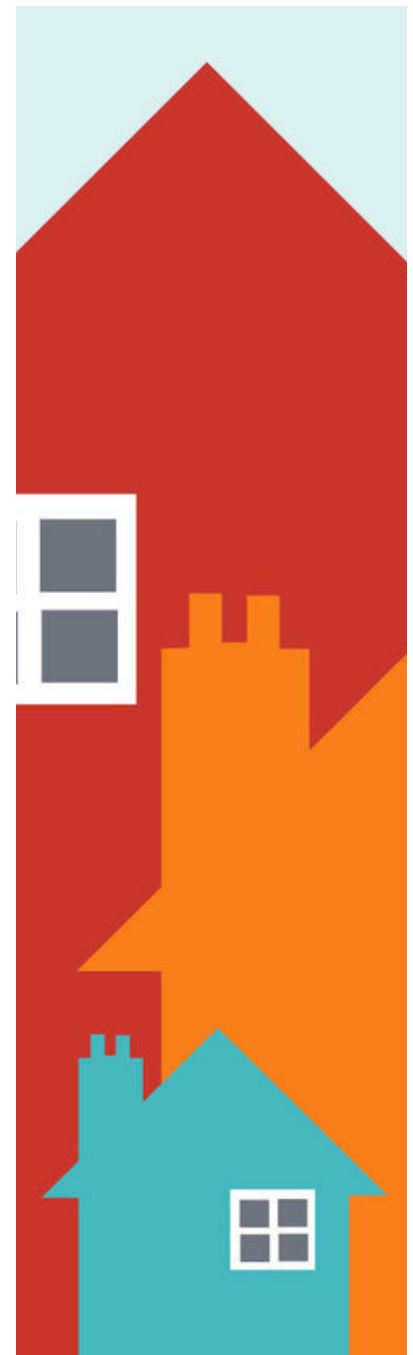
The following addresses will be helpful in your search for housing:

INSTITUTO DE CIENCIAS BIOLÓGICAS (ICB) - Classes first two years

1022 Av. Aztecas
Prados Providencia, Z.C. 44670
Guadalajara, Jalisco México

ISAO Office

Located on the ICB Campus, across the school auditoriums.
Email: isao@uag.edu – Tel: (01152) (33) 3648-8305



School of Medicine